



309 Grand Avenue \* Brooklyn, NY 11238  
718-230-9292 Voice & 718-230-9200 Fax  
www.Compu-Phone.net

RE: CHANGING THE TIME ON YOUR VOICE MAIL SYSTEM  
SYSTEM: TALKX ULTRA

**THE FOLLOWING CAN BE DONE FROM ANY TELEPHONE ON THE SYSTEM.**

PRESS: your INTERCOM key

DIAL:    (OR THE EXTENSION OF YOUR VOICE MAIL SYSTEM)

DIAL:     (THIS IS SYSTEM ADMINISTRATOR MAILBOX)

DIAL:     (SHOULD BE PASSCODE - IF NOT CHANGED BY USER)

DIAL:  (THIS WILL PROMPT YOU TO ENTER THE DATE & THE TIME)

DIAL:        
The DATE in six digit format (MMDDYY)  
If any of these values is a single digit,  
precede it with a "0"

DIAL:        
Time in Hours/Minutes/Seconds format  
(HHMMSS from 000000 to 235959)  
if any of these values is a single digit,  
precede it with a "0"

**SIMPLY HANG UP YOUR TELEPHONE WHEN YOU ARE COMPLETE**